Ford Interest Advantage (FIA) Ford Employee Payroll Deductions

Payroll Deductions: Start/Change/Cancel

Ford hourly and Salary employees may activate, change, or cancel payroll deduction by following the steps below. Employees must have an active FIA note to begin.

To Start your FIA Payroll Deduction:

Step 1: Access the Payment Methods Screen:

Choose your preferred access method:

- From Your Desktop: Visit Life@Ford > My Pay > Manage My Payroll Payments/Direct Deposit (VPN Required).
- From Your Mobile Device: Scan the QR code (multi-factor authentication required).



Step 2: Complete All Required Fields

1. On the **Payment Methods** Screen select **+Add** (have your FIA note number ready).
2. From the **Organization Payment Method** drop-down, select **Ford Interest Advantage**.
3. Review and accept the **FIA Consent Form**. For detailed step-by-step instructions, refer to the **FIA Knowledge Article** linked directly within the FIA Consent Form.
4. Fill in all required fields to prevent processing delays. Refer to the information icons (ⓘ) next to fields for instructions on specific entries.
5. Verify your entries and select **Create** to submit your request.

To Change your FIA Payroll Deduction:

1. Select the **edit (pencil)** icon on your FIA tile.
   Make your desired changes and select **Update** from the bottom right corner.

To Cancel your FIA Payroll Deduction: Select the **delete (trash can)** icon on your FIA tile.

Please allow 1-2 weeks for changes to take effect.

For Assistance:

- **For FIA Payroll Deduction Questions**: visit Life@Ford> **Payroll Inquiries** > select **Updates to FIA/Direct Deposit (including Credit Union)** from the drop-down menu or call the US Payroll Helpdesk at 1-800-269-3904.
- **For all other FIA inquiries**, please contact our Ford Interest Advantage Investor Service Center at (800) 462-2614, Monday - Friday, 8:30 am - 7:00 pm (EST).

Thank you for Investing in Ford Interest Advantage.