



The following checklist will help ensure your Red Carpet Lease vehicle return experience at your Ford Dealer is as smooth and convenient as possible.

1 Evaluate Excess Wear & Use

Understanding your vehicle's **Excess Wear and Use** provides the opportunity to avoid Excess Wear and Use related charges:

- Complete your **Wear and Use Self-Assessment**
- Complete your **Lease Vehicle Inspection**

2 Determine Excess Mileage

- Check your mileage against the amount allowed in your lease agreement

3 Contact Your Originating Dealer*

Take this opportunity to discuss with your Ford Dealer:

- Questions about vehicle return, Excess Wear and Use or Excess Mileage
- Replacement vehicle needs
- Appointment for vehicle return

4 Consider Vehicle Repairs

Your Ford Dealer can provide any desired repairs, genuine Original Equipment Manufacturer (OEM) parts, service and the expertise necessary to prepare your vehicle for return. Be sure to:

- Retain copies of all repair receipts to verify repairs have been completed

5 Remove Personal Items

Check areas including:

- Seat Backs, Sun Visors and Under Seats
- Compartments – Center Console, Glove Box, Eyeglass Holder, Spare Tire ...
- Media & Devices – CD, DVD, USB, MP3 ...



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Gather Vehicle Items

These items include:

- All Keys & Key Fobs
- DVD Headphones & Remote
- Navigation Media (e.g. DVD, Memory Card ...)
- Cargo Cover
- Luggage Crossbars
- Floor Mats
- Owner's Manuals
- Wheel Rims on the vehicle at lease origination
- Any other items that came with the vehicle

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Return Your Vehicle On, Or Before, Your Lease-End Date

Be sure to bring:

- All Keys & Key Fobs
- Your Vehicle Inspection Report (if one was completed)
- Receipts of any completed vehicle repairs

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After Returning Your Leased Vehicle

- If you made payment arrangements through your bank, cancel them.

Disclaimers*

* If you have moved and it is no longer convenient to return to your originating dealer (the dealership which originated your lease), you may return or purchase your leased vehicle through any participating Ford Dealer. Be sure to schedule an appointment in advance. If you are unable to locate a participating Ford Dealer, please contact our [Customer Service Center](#).